



**Office Communication**

**Constitution of Internal Complaints Committee under UGC (Prevention, Prohibition & Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) regulations, 2015**

KU/Reg\_Office/2024/22

Date: 14-06-2024

Internal Complaints Committee (ICC) as per UGC (Prevention, Prohibition & Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) regulations, 2015 for The Assam Kaziranga University has been reconstituted. The revised composition for AY 2024-25 is as under:

1	Chairperson	Ms .Bandana Thakur, Assistant Professor. School of Social Sciences	9435691674	bandana@kzu.ac.in
2	Faculty Members	Dr. Debasish Panda, Professor and Controller of Examination	8876233463	debasish@kzu.ac.in
3	Member Secretary	Dr. Saurabhi Sarmah, Associate Professor, School of Social Sciences	9886456159	saurabhi@kzu.ac.in
4	Non-Teaching Members	Ms. Rashmi Rekha Goswami, Manager, Administration	9435293214	rashmi@kzu.ac.in
		Ms. Dorothy Buragohain, Deputy Registrar	9127054383	dyregistrar@kzu.ac.in
5	NGO Member	Mr. Tirtha Prasad Saikia, Programme Manager cum Assistant Director, North-East Affected Area Development Society (NEADS), Jorhat	9957852794	tirthaprasad21@gmail.com

**Terms of Reference:**

1. Three students, if the matter involves students, who shall be enrolled at the undergraduate, masters, and research scholars levels respectively, elected through transparent democratic procedures; shall be nominated on the ICC by the Registrar.
2. Any aggrieved person (employees, students, and any residing in the university) may file a formal written complaint against any incident of sexual harassment by email addressed to the chairperson of the ICC.
3. The committee shall meet at least once in a semester to recommend preventive measures that can be adopted to prevent and eliminate gender-based discrimination and cases of sexual harassment at the university.
4. The ICC will ensure the following at the workplace:
  - a. Development and implementation of the policy in letter and spirit on sexual harassment, ensuring and environment free of any kind of gender-based discrimination.
  - b. To sensitize employees and students on sexual harassment and its various form.
  - c. Creation of a secure physical and social environment to deter any kind of sexual harassment.
  - d. Provide a mechanism for prevention and redressal of sexual harassment cases and other acts of gender-based discrimination.

  
**Registrar**  


**Promoted By:**

**NORTH EASTERN  
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